

In the process of opening your bankruptcy case, you will do the following:

- a. Upload the petition pdf file, and upload the signature pdf file as an attachment to the petition. For purposes of training, use only the following zip codes: Albuquerque, 87120; Farmington, 87013; Las Cruces, 88001; Roswell, 88103; and Santa Fe, 87501.
 - b. Upload the creditor text file.
 - c. Select “Judge/trustee assignment” to get the judge, trustee, and § 341 meeting date, time and location for your case. If you receive an error message check this box and continue to the next step.
 - d. Upload pdf file of NM Form 503 with the certificate of credit counseling attached
 - e. Upload pdf file of the statement of social security number
 - f. Upload pdf file of NM Form 402 to disclose non-filing spouse
 - g. Upload pdf file of your attorney fee disclosure statement pursuant to Rule 2016
 - h. Upload pdf file of the Statement of Intent
2. In the case you have opened, file a motion to avoid lien.
 3. File a response to the motion to avoid lien.

Exercise for Creditor Attorney - - Complete this exercise if you represent creditors.

In case number 06-67891 - “CMECF Test Debtor “

1. File a motion for relief from stay for one of your clients.
2. File a notice of objection deadline for the motion for relief from stay.
3. Open an adversary proceeding related to above bankruptcy case. Write the adversary proceeding number here: _____
4. File a proof of claim on behalf of Test Case Creditor

Signature of person completing the exercise

Date

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